

**RICEWOOD MUNICIPAL UTILITY DISTRICT
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a regular public meeting **via telephone conference call** pursuant to Texas Government Code, Section 551.125, as amended, and as modified by the temporary suspension of various provisions thereof effective March 16, 2020, by the Governor of Texas in accordance with the Texas Disaster Act of 1975, all as related to the Governor's proclamation on March 13, 2020, certifying that the COVID-19 pandemic poses an imminent threat of disaster and declaring a state of disaster for all counties in Texas. **The telephone conference call phone number is 1-877-304-9269 and the access code is 718863#.** All members of the public may participate in the meeting via telephone conference call

The meeting will be held on **Tuesday, May 19, 2020, at 12:00 Noon.**

The Board shall consider and discuss the following matters and take any action necessary or appropriate with respect to or related to same:

1. Call to order, including explanation of telephone conference call meeting procedures;
2. Public comments;
3. Acceptance of Qualification Statements, Bonds, Oaths of Office, Affidavits of Current Director and Elections Not to Disclose Certain Information for elected Directors;
4. Election of officers of Board of Directors;
5. Approval of District Registration Form relative to election of Directors;
6. Discuss training requirements memorandum for new Director pursuant to the Texas Open Meeting Act and the Texas Public Information Act, and the procedures for compliance with same;
7. Discuss conflicts disclosure statement reporting requirements memorandum for new Director;
8. Authorize preparation and maintenance of a local government officers list in connection with conflict of interest disclosure requirements;
9. Approval of the minutes of the Board meeting of April 21, 2020;
10. Bookkeeper's Report, including financial and investment reports, and the taking of any action required in connection therewith, including authorizing the payment of invoices presented;
11. Approval of Unclaimed Property Report as of March 1, 2020, and authorize bookkeeper to file Report with State Comptroller prior to July 1, 2020;

12. Tax Assessor-Collector report, including authorizing payment of invoices presented, approving moving of accounts to uncollectible roll, status of collection of delinquent taxes, and authorizing lawsuit and/or foreclosure, as appropriate;
13. Report and legal action taken by the District's delinquent tax collections attorney; authorize foreclosure proceedings, installment agreements, and the filing of proofs of claim;
14. Discussion regarding maintenance of park and recreational facilities;
15. Engineering Report, including:
 - a. Authorizing the design and/or advertisement for bids for the construction of facilities within the District, and approving of related storm water plans;
 - b. Authorizing the award of construction contracts or concurrence of award of contracts for the construction of facilities within the District, authorize acceptance of TEC Form 1295 and approval of any related storm water permits;
 - c. Status of construction of facilities to serve land within the District, including the approval of any pay estimates and/or change orders, and authorize acceptance of TEC Form 1295 in connection therewith, including:
 - (i) Status of the Lift Station rehabilitation project; and
 - d. Status of proposed capital improvement plan for maintenance and rehabilitation of Mayde Creek Wastewater Treatment Plant and Lift Station;
16. Discussion regarding West Harris County Regional Water Authority offer to purchase of a water line easement from the District;
17. Issuance of utility commitments, and authorize acceptance of TEC Forms 1295;
18. Discussion regarding the addition of security cameras at District facilities;
19. Discussion of Joint Operations Committee meeting for the Wastewater Treatment Plant;
20. Operation and Maintenance Report, including:
 - a. Termination of delinquent accounts;
 - b. Forwarding delinquent accounts to collection agency, and the taking of any action in connection therewith;
 - c. Compliance with permits and regulatory requirements, including review of any notices of violations, responses to notices and remedial action taken, self-reporting forms as and if required, and correspondence to and from regulatory agencies regarding same;
 - d. Consider disposition of delinquent utility accounts during pendency of COVID-19 pandemic; and
 - e. Review and approval of Consumer Confidence Report and authorize distribution to consumers;
21. Discuss proposal for EVO Metrics Report by Municipal Financial Services, LLC;

22. Report regarding security patrol in the District;
23. Communications Consulting Report by Touchstone District Services, including discussion of a proposal for District email accounts for directors;
24. Attorney's Report, including review of updated Memorandum regarding Cybersecurity Training for Local Government Employees and Elected Officials required under House Bill 3834; and
25. Matters for possible placement on future agendas.

SCHWARTZ, PAGE & HARDING, L.L.P.



By: Rick L. Barker
Rick L. Barker
Attorney for the District

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.

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