

**RICEWOOD MUNICIPAL UTILITY DISTRICT
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a regular public meeting **via telephone conference call** pursuant to Texas Government Code, Section 551.125, as amended, and as modified by the temporary suspension of various provisions thereof effective March 16, 2020, by the Governor of Texas in accordance with the Texas Disaster Act of 1975, all as related to the Governor's proclamation on March 13, 2020, certifying that the COVID-19 pandemic poses an imminent threat of disaster and declaring a state of disaster for all counties in Texas. **The telephone conference call phone number is 1-877-304-9269 and the access code is 718863#.** All members of the public may participate in the meeting via telephone conference call

The meeting will be held on **Tuesday, June 16, 2020, at 12:00 Noon.**

The Board shall consider and discuss the following matters and take any action necessary or appropriate with respect to or related to same:

1. Call to order, including explanation of telephone conference call meeting procedures;
2. Public comments;
3. Approval of the minutes of the Board meeting of May 19, 2020;
4. Bookkeeper's Report, including financial and investment reports, and authorizing the payment of invoices presented;
5. Approval of Unclaimed Property Report as of March 1, 2020, and authorize bookkeeper to file Report with State Comptroller prior to July 1, 2020;
6. Tax Assessor-Collector report, including authorizing payment of invoices presented, approving moving of accounts to uncollectible roll, status of collection of delinquent taxes, and authorizing lawsuit and/or foreclosure, as appropriate;
7. Delinquent Tax Report, including discussing legal action taken by the District's delinquent tax collections attorney, and authorizing foreclosure proceedings, installment agreements, and the filing of proofs of claim;
8. Landscape Maintenance Report, including:
 - a. Discuss general maintenance of park and recreational facilities; and
 - b. Discuss proposal for the replacement of the wooden bridge at the District's park;
9. Engineering Report, including:
 - a. Authorizing the design and/or advertisement for bids for the construction of facilities within the District, and approving of related storm water plans;

- b. Authorizing the award of construction contracts for the construction of facilities within the District, accepting any related TEC Form 1295s, and approving any related storm water permits;
 - c. Status of construction of facilities to serve land within the District, including the approval of any pay estimates and/or change orders in connection therewith, including:
 - (i) Lift Station Rehabilitation project;
 - d. Status of proposed capital improvement plan for maintenance and rehabilitation of Mayde Creek Wastewater Treatment Plant and Lift Station; and
 - e. Issuance of utility commitments, and authorize acceptance of TEC Forms 1295;
10. Status of West Harris County Regional Water Authority offer to purchase of a water line easement from the District;
 11. Discuss the Joint Operations Committee meeting for the Wastewater Treatment Plant;
 12. Operation and Maintenance Report, including:
 - a. Termination of delinquent accounts;
 - b. Forwarding delinquent accounts to collection agency, and the taking of any action in connection therewith;
 - c. Compliance with permits and regulatory requirements, including review of any notices of violations, responses to notices and remedial action taken, self-reporting forms as and if required, and correspondence to and from regulatory agencies regarding same; and
 - d. Consider disposition of delinquent utility accounts during pendency of COVID-19 pandemic;
 13. Discuss proposal from Advantage Security Integration regarding the addition of security cameras at District facilities, and authorize acceptance of TEC Forms 1295;
 14. Discuss proposal for EVO Metrics Report by Municipal Financial Services, LLC;
 15. Report regarding security patrol in the District;
 16. Communications Consulting Report by Touchstone District Services;
 17. Authorize completion, execution and filing with the Secretary of State Voting System Annual Filing Form relative to District elections;
 18. Request from Records Management Officer to destroy notes of Board of Directors meeting from March 19, 2019, to February 18, 2020;
 19. Status of compliance with annual cybersecurity training as required by Chapter 2054, Texas Government Code, and authorize any required reporting to the Texas Department of Information and Resources;

- 20. Attorney's Report; and
- 21. Matters for possible placement on future agendas.



SCHWARTZ, PAGE & HARDING, L.L.P.

By: Rick L. Barker
Rick L. Barker
Attorney for the District

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.

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