

**RICEWOOD MUNICIPAL UTILITY DISTRICT  
AMENDED NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a regular public meeting **via telephone conference call** pursuant to Texas Government Code, Section 551.125, as amended, and as modified by the temporary suspension of various provisions thereof effective March 16, 2020, by the Governor of Texas in accordance with the Texas Disaster Act of 1975, all as related to the Governor's proclamation on March 13, 2020, certifying that the COVID-19 pandemic poses an imminent threat of disaster and declaring a state of disaster for all counties in Texas. **The telephone conference call phone number is 1-877-304-9269 and the access code is 718863#.** All members of the public may participate in the meeting via telephone conference call

The meeting will be held on **Tuesday, April 21, 2020, at 12:00 Noon.**


The Board shall consider and discuss the following matters and take any action necessary or appropriate with respect to or related to same:

1. Call to order, including explanation of telephone conference call meeting procedures;
2. Public comments;
3. Resolution Adopting Temporary Policies and Procedures in Response to COVID-19 Pandemic, including authorizing any action necessary or appropriate in connection therewith;
4. Approval of the minutes of the Board meeting of February 18, 2020;
5. Status of continuing disclosure report (due March 31, 2020);
6. Bookkeeper's Report, including financial and investment reports, and the taking of any action required in connection therewith, including authorizing the payment of invoices presented;
7. Authorize consultants to research unclaimed property and consider authorizing bookkeeper to prepare Unclaimed Property Report as of March 1, 2020;
8. Tax Assessor-Collector report, including authorizing payment of invoices presented, approving moving of accounts to uncollectible roll, status of collection of delinquent taxes, and authorizing lawsuit and/or foreclosure, as appropriate;
9. Report and legal action taken by the District's delinquent tax collections attorney; authorize foreclosure proceedings, installment agreements, and the filing of proofs of claim;
10. Adoption of Resolution Authorizing an Additional Penalty on Delinquent Real Property Taxes and authorize the delinquent tax attorney to pursue the collection of delinquent real property taxes beginning July 1, 2020, including the filing of lawsuits, as necessary;

11. Discussion regarding maintenance of park and recreational facilities, including:
  - a. Status of the replacement of stone blocks on the stairway into the park;
  - b. Replacement of United States Flags; and
  - c. Planting of trees;
  
12. Engineering Report, including:
  - a. Authorizing the design and/or advertisement for bids for the construction of facilities within the District, and approving of related storm water plans;
  - b. Authorizing the award of construction contracts or concurrence of award of contracts for the construction of facilities within the District, authorize acceptance of TEC Form 1295 and approval of any related storm water permits;
  - c. Status of construction of facilities to serve land within the District, including the approval of any pay estimates and/or change orders, and authorize acceptance of TEC Form 1295 in connection therewith, including:
    - (i) Repairs to the drain valves at the Mayde Creek Wastewater Treatment Plant;
    - (ii) Status of the recoating of the Lift Station;
  - d. Status of proposed capital improvement plan for maintenance and rehabilitation of Mayde Creek Wastewater Treatment Plant and Lift Station; authorize any action necessary in connection therewith; and
  - e. Discuss electronic submission of bids for construction projects, including the adoption of Resolution Adopting Rules for Electronic Submission of Bids;
  
13. Issuance of utility commitments, and authorize acceptance of TEC Forms 1295;
  
14. Discussion of Joint Operations Committee meeting for the Wastewater Treatment Plant;
  
15. Operation and Maintenance Report, including:
  - a. Termination of delinquent accounts;
  - b. Forwarding delinquent accounts to collection agency, and the taking of any action in connection therewith;
  - c. Compliance with permits and regulatory requirements, including review of any notices of violations, responses to notices and remedial action taken, self-reporting forms as and if required, and correspondence to and from regulatory agencies regarding same;
  - d. Authorize annual submission to each electric utility that provides transmission and distribution service to the District and each retail electric provider for determination of District facilities that qualify for critical load status relative to compliance with §13.1396, Texas Water Code;
  - e. Operator's annual report regarding status of the District's Identity Theft Prevention Program ("Program"), including discussion of Program compliance, staff training, effectiveness and suggested changes;
  - f. Consider disposition of delinquent utility accounts during pendency of COVID-19 pandemic;

- g. Authorize preparation of draft Consumer Confidence Report for review by Board of Directors; and
  - h. Appeals of District charges, including adjustment request from District resident Eddie Sykes;
16. Discuss proposal for EVO Metrics Report by Municipal Financial Services, LLC regarding EVO Metrics Report;
  17. Report regarding security patrol in the District, and the taking of any action necessary and appropriate in connection therewith;
  18. Discuss request by local homeowners associations regarding the installation of security cameras within the District;
  19. Communications Consulting Report by Touchstone District Services, including discussion of a proposal for District email accounts for directors;
  20. Attorney's Report, including discussion regarding the implementation of HB 3834 relating to cybersecurity training, including reporting and compliance requirements; and
  21. Matters for possible placement on future agendas.

SCHWARTZ, PAGE & HARDING, L.L.P.

By:   
Rick L. Barker  
Attorney for the District



***Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.***

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